

Image
Orientation

Design elements must be upside
down on this side so they read
correctly when the card is folded.

Back (when folded)

Trim Line 1/8" (Red Line): Anything outside this line will be trimmed off.
For full bleed printing your artwork **MUST** extend beyond this red line all
the way to the outside edge.

Text Safety 2/8" (Green Line): Do not place text closer to the edge
than this line.

Border Safety 3/8" (Blue Line): If you are using borders, they must be at
least this far from the outer edge.



Left



Center

FOLD



Left



Center

Drill Hole (3/16")
Choose center or left position.

Folded Hang Tag

2½ x 2½

Folds Vertically

Template Size = 2.75" x 5.25"

Final Trim Size = 2.5" x 5"

Folds To: 2.5" x 2.5"

DELETE THIS LAYER

This instruction layer is to help with setup only and should be deleted prior to printing.

Call with questions: McGreevy ProLab & ProPress (518) 426-1039
www.mcgreevyprolab.com

Front (when folded)

Bleed Zone

Bleed Zone

Bleed Zone

Inside Top

Trim Line 1/8" (Red Line): Anything outside this line will be trimmed off. For full bleed printing your artwork **MUST** extend beyond this red line all the way to the outside edge.

Text Safety 2/8" (Green Line): Do not place text closer to the edge than this line.

Border Safety 3/8" (Blue Line): If you are using borders, they must be at least this far from the outer edge.



FOLD

Bleed Zone

Bleed Zone



Drill Hole (3/16")
Choose center or left position.

Folded Hang Tag

2½ x 2½

Folds Vertically

Template Size = 2.75" x 5.25"

Final Trim Size = 2.5" x 5"

Folds To: 2.5" x 2.5"

DELETE THIS LAYER

This instruction layer is to help with setup only and should be deleted prior to printing.

Call with questions: McGreevy ProLab & ProPress (518) 426-1039
www.mcgreevyprolab.com

Inside Bottom

Bleed Zone